

CONSTITUTION OF THE CASPER PHOTOGRAPHY ASSOCIATION

ARTICLE I

Name: The name of the organization shall be
Casper Photography Association.

ARTICLE II

Purpose: To share knowledge, stimulate interest and to provide opportunities for and encourage participation in all aspects of photography.

ARTICLE III

Membership:

- A. Members: Shall have a GENUINE INTEREST IN PHOTOGRAPHY.
- B. Dues: For categories, due date, delinquency and its consequences see by-laws for details.

ARTICLE IV

Association Organization and Duties:

A Offices:

- 1. Consist of President, Vice-President, Secretary and Treasurer.
- 2. Nominated by an appointed Nominating Committee that shall present the nominees to the members at the regular November meeting, at which time nominations may also be made from the floor.
- 3. Election will be by the membership attending the regular December meeting.

4. Terms of duty for each shall be for one (1) year, beginning January 1 of the following year.

B. Duties of the officers:

1. President. The President shall:

- a. Preside at meetings of the Association.
- b. Be responsible for meeting programs and field trips.
- c. Fill vacancies occurring in the standing committees, as affirmed by the Board of Directors.
- d. Appoint special committees, as affirmed by the Board of Directors.
- e. Be an ex-officio (non-voting) member on committees, except the nominating committee.

2. Vice-President. The Vice-President shall:

- a. Preside at meeting of the Association in the absence of President.
- b. Perform all duties of the President in his/her absence.
- c. Perform any other duties assigned by the President or Board of Directors.

3. Secretary. The Secretary shall:

- a. Record and read the minutes of all regular club and Board of Director meetings.
- b. Archive all minutes of the organization.

4. Treasurer. The Treasurer shall:

- a. Receive and be custodian of all funds of the Association.
- b. Pay out funds by check upon approval of the President, Board of Directors and/or General Membership.
- c. Keep accurate account of all monies received and disbursed.
- d. Submit books to the auditing committee annually.
- e. Keep an up-to-date roster of the membership.

C. Board of Directors:

1. Composition: Elected officials of the Association—President, Vice-President, Secretary and Treasurer--as well as the immediate Past President.

2. Duties. The Board of Directors shall:

- a. Develop and facilitate the planning of activities.
- b. Have the authority to transact any necessary business between meetings.
- c. Fill vacancies occurring in elective offices between regular meetings.

D. Ancillary Positions:

1. Newsletter Editor:

- a. Appointed/Volunteer from the membership.
- b. Duty: Keep members informed of upcoming events in a timely fashion by electronic or standard mail.

2. Others, to be assigned as needed.

Adopted on _____, 2012

**BY-LAWS
OF THE
CASPER PHOTOGRAPHY ASSOCIATION**

I. Membership Dues:

A. Categories:

1. Individual: \$20 per year.
2. Family: \$30 per year.
3. Student: To be determined.

B. Due date: Beginning of the new calendar year.

C. Delinquent date: March 31, after which membership becomes inactive.

D. Members joining after October 1 will have their paid dues credited to the following year.

II. Meetings:

A. Regular meetings shall be the first Monday of each month at 7:30 p.m., unless the first Monday is a holiday, in which case it will be held the following Monday.

B. Board meetings shall/may be after the regular monthly meeting but prior to the next regular meeting. Any Association member may attend.

C. There may be a monthly field trip or, in its place, a seminar.

III. Amendments: The Constitution and By-Laws may be amended at any regular meeting, provided that notice of proposed changes have been presented to the Association members at the previous regular meeting. If that requirement is met, it will be assumed that a quorum exists at the meeting in which the vote is taken, and the outcome will be decided by a simple majority.

IV. Funds:

A. Will be obtained from yearly membership dues, Association shows, and seminar admission fees.

B. May be used for the normal operation of the Association.

Adopted _____ 2012